

Laurys Athletic Association

Directions to Complete the PA State Police Clearance

The Pennsylvania Criminal Record Check can be completed online. The online results are available almost immediately. Go to <https://epatch.state.pa.us> and click on "Submit a New Record Check" and follow the instructions. Please select "Volunteer" as the reason for the request. There is NO COST for this volunteer clearance. At the end of the process, you will need to print the certification form and either email it to vicepresident@laurysaa.com or you can also provide Bill Dovico (LAA Vice President) a physical copy. Please remember to keep a copy for your records.

Directions to Complete The Child Abuse History Clearance

The Child Abuse History Clearance can be completed online. The online results are available almost immediately. Go to <https://www.compass.state.pa.us/CWIS>. The first thing you will do is to create an account. You will be asked for your Keystone ID#, this is a username that you will create for yourself, and also will create a password. There is NO COST for this volunteer clearance. Once the clearance is processed you will need to print the certification form and either email it to vicepresident@laurysaa.com or you can also provide Bill Dovico (LAA Vice President) a physical copy. Please remember to keep a copy for your records.

Directions to Complete The FBI Federal Criminal History Record Clearance

The FBI Criminal History Record Clearance is required if you lived in Pennsylvania for less than 10 years. If you lived in PA for 10 or more years, you can complete the Affidavit on the next page email it to vicepresident@laurysaa.com or you can also provide Bill Dovico (LAA Vice President) a physical copy. Please remember to keep a copy for your records.

If you lived in PA for less than 10 years, the FBI Criminal History Record Clearance requires individuals to have fingerprints done digitally at a registered fingerprinting site. There is a \$27.00 fee for this clearance. You must first register for the process BEFORE going to the fingerprinting site. The sites are also listed on-line at the COGENT website (www.pa.cogentid.com). You must select "Volunteer" as the reason for the fingerprinting process. Verification of the FBI clearance can be email it to vicepresident@laurysaa.com or you can also provide Bill Dovico (LAA Vice President) a physical copy. Please remember to keep a copy for your records.

Lawrys Athletic Association

Volunteer Affidavit

I, _____, being duly sworn according to law, do depose and state the following:

1. That I have resided in Pennsylvania for the entire previous ten (10) years and have not been convicted of any of the offenses listed on the Arrest/Conviction Report and Certification form (Act 82 of 2012), which I have certified by signing the form.

Name: _____ Date: _____

Signature: _____

This form is to be completed by volunteers who have been residents of the Commonwealth of Pennsylvania for the past 10 years. However, these volunteers must complete Act 34 and Act 151.